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**To:** [Shephard, Burt](#); [Bachman, Brenda](#)  
**Cc:** [Anderson-Carnahan, Linda](#)  
**Subject:** Discovery Bay Draft Work Plan  
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**Attachments:** [Discovery Bay Work Plan.docx](#)

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Hi Burt and Brenda,

Thanks for bringing me up to speed on the project this morning. Attached you will find a draft work plan for your review. I'm sure there are many details that I'm not capturing, but I wanted primarily to identify the major action items over the next couple of weeks, particularly in light of the fact that both Burt and I will be out.

Please review. What did I miss? Please provide changes and updates. I reserved a vehicle for us for Wednesday Burt, but we need to chat more about the logistics.

Thanks.

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